

YHAC CONFIRMED MINUTES

Yarmouth (Isle of Wight) Harbour Commissioners
Minutes of a Meeting of
The Yarmouth Harbour Advisory Committee
held at the Harbour Office
on 11 January 2017 at 0900 hours

PRESENT	Geoff Witt Nick Measor Sue Hawley David Fox – Chair Phil Keen Ginny McKee Gill Kennett Jenny Jackson Jamie Allen Derek Graham Jamie Sheldon Mike Wheeler	Yarmouth Sailing Club Royal Solent Yacht Club Estuaries Officer Royal Yachting Association Commercial Operators Representative Yarmouth Harbour Staff Representative Freshwater Parish Council Yarmouth Town Council British Marine Federation Wightlink Country Landowners Association Yarmouth Business Association
IN ATTENDANCE	Tim Adams Mike Cowan Sarah Judd Jeremy Butcher	Chief Executive/Harbour Master Commissioner Admin Assistant Deputy Harbour Master
APOLOGIES	Stuart Hutchinson Bill Attree	Isle of Wight Council Commercial Fishermen’s Association

The Chairman welcomed Mike Cowan, Commissioner and Derek Graham, Wightlink representative to the meeting.

1. Approval of Minutes

The Minutes of 16 November 2016 were approved.

A. OPERATIONAL UPDATE

1. Matters Arising from 16 November 2016

The DHM reported to the group on the composition of the fuel supplied at Yarmouth Harbour. This is tested annually - the last analysis showed that it is free of micro- organisms and contains no bio-diesel.

2. Boat Numbers

The CE/HM showed the Committee some slides on boat numbers for 2015 / 2016:

Nov 2015 compared with Nov 2016	Overnight Visitors	Long Term Visitors	Total Overnight Visitors	Short Stays	Total
%+/-	+117%	+5%	+17%	+70%	+20%

Dec 2015 compared with Dec 2016	Overnight Visitors	Long Term Visitors	Total Overnight Visitors	Short Stays	Total
%+/-	+34%	+21%	+23%	166%	+30%

Full year	Overnight Visitors	Long Term Visitors	Total Overnight Visitors	Short Stays	Total
2015	18,317	10,323	28,640	5,493	34,133
2016	18,328	14,190	32,518	5,903	38,421
Variance	+11	+3,867	+3,878	+410	+4,288
%+/-	N/A	+37%	+14%	+7%	+13%

Sailing schools

Total number of Sailing School boat visits	% +/-
2015 compared with 2016	+37%

Rallies

Total number of Rallies	% +/-
2015 compared with 2016	+21%

3. Wightlink

The representative for Wightlink reported that the company was currently doing well both on the Yarmouth- Lymington route and the company as a whole. He asked members if they were keen to have some facts and figures available to them at the next meeting and the Committee felt that this would be helpful. Wightlink have confirmed that they will be sponsoring the Old Gaffers Festival once again this

year and are currently in discussions with the Police regarding the possibility of putting on an extra late night crossing on the Saturday night of that weekend – whether this be a passenger vessel or an extra car ferry.

4. Port Marine Safety Code

The CE/HM explained to the group that YHC have just had an updated Safety Management System document produced by the harbour's 'designated person'. This is currently in DRAFT format only and as stakeholders and consultees, members of YHAC are encouraged to read this and pass any comments back to Tim by Weds 25th January 2017.

B. ADVISORY ISSUES

1. Matters Arising from 16 November 2016

- **Minute B1 Drainage:** YHC are still to carry out this work on behalf of IWC but the maintenance team are currently busy with the showers. This is on the task list for completion.
- **Minute B1 Replacement request of piles south of the bridge:** YHC have now replaced these – there is currently a pile cap missing on one of them but this will be put on soon.

3. Pier Restoration

The Estuaries Officer has now submitted the second Heritage Lottery Fund bid in order to obtain funding for the pier Restoration project to go ahead. The outcome will be known in early March. If YHC are successful with this bid then the Estuaries Officer will explain in a bit more detail at the next meeting exactly what the project will involve. There has been some positive news regarding the possibility of using recycled wood from other projects which YHC have been given the go ahead to do this.

4. Harbour Works

Reception Area

The CE/HM showed the Committee a drawing of the proposals for works to the Reception area of the Harbour office. This will involve the installation of some TV's and seating areas so that visitors can come into the Harbour Office and watch the news for example, the introduction of some 'air chargers' (wireless mobile phone charging stations), USB charging points and an upgraded coffee machine. There will also be some new fridges and display areas for the items that YHC sell – 'Cock Pit Essentials'. YHC will also be introducing a new Burgee. This seemed to be well received by members.

Dredging

The harbour does not require dredging this year as the survey illustrated that there has been little change in the depths recorded during the last survey and those recorded during this year's survey (a slide with showing an illustration of this was shown to members).

Fuel Cost Analysis

The CE/HM showed some slides to the group which illustrated the recent work that has been done by the Harbour's Reception Team regarding the cost of fuel at Yarmouth Harbour and other nearby Marina's/Harbours. This illustrated that – on average – Yarmouth Harbour are fairly competitively priced when it comes to fuel. The harbour are currently looking to the possibility of offering a discount for purchasing a large volume of fuel in line with several other suppliers nearby.

5. Events

- RYA Active Marina – the next Training Day is scheduled for 4 March 2017.
- Needles Relief – 10 December 2016. This event went very well – 31 boats took part.

- VHF course – this took place in early January. The Commercial Operators representative thanked the Harbour for its support with running this course which went successfully.
- Spring Festival – 29 April 2017. The DHM encouraged members of YHAC to contact him with any ideas for this event asap.

6. Any Other Business

There is an Informal meeting of the Commissioners on Friday 27 January 2017 at the Harbour Office at 1700.

It was suggested that it may be beneficial to invite Debbie Cotton from the gaffers Committee to attend the next meeting of YHAC on 10 May 2017 to see if YHAC are able to assist them in any way.

7. Date of next meetings

8 March, 10 May 2017, 12 July.

The meeting finished at 1005.