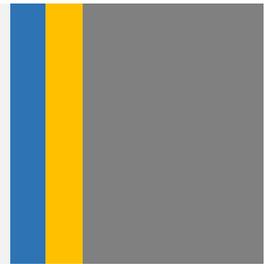


The Yarmouth (Isle of Wight) Harbour Commissioners
Minutes of the Annual General Meeting of
The Yarmouth Harbour Commissioners
Held at The Royal Solent Yacht Club
On 7 June 2019 at 18:00 hours



PRESENT	Mrs B Walters (Chairman) Mr A Stables (Vice-Chairman) Ms S Turvill Mr D Tregear	Mr T Adams (Chief Executive/Harbour Master) Mr P Keen Mrs J Garbett Mr B Mitchell
IN ATTENDANCE	Mrs L Bridges Mr S Neill	Mr J Gallimore
APOLOGIES	Miss M Wells Mr M Cowan	Mrs S Poston
PERSONS PRESENT	L Tregear J Mayo B Mayo L Taylor S Davies G Kennett D Kennett D Fox P Isaacs S Mence P Garrett L Poole L Lemonius P Lemonius	S Stephens V Faulkner A Cokes J Hough R Heming P Farrell S Hotchin K Davies M Collinson G Bowen S Cross T Bignell N Hawkes

Action

Chairman’s Introduction

The Chairman, Mrs Walters, opened the meeting, welcomed and thanked everyone for attending.

The Chairman informed those present about recent changes in Commissioners. Mr Keen has been appointed as a new Commissioner from June 2019, Mr Cowan retired from his role as Commissioner on the 31 May 2019 after serving two terms on the Board and Mrs Garbett will continue to serve as a Commissioner for a third term to offer continued support and guidance to Ms Wells in her recently appointed role (September 2018) of Finance Manager.

The Chairman thanked Mr Cowan for his time and commitment to the role over his two terms as Commissioner.

In addition, the Chairman expressed her thanks on behalf of all the Commissioners, to three retiring members of harbour staff; Mrs P McCoy, Mrs T Cooper and Mrs C Critchlow whom she described as pillars of the harbour, and wished them well in their retirement.

Apologies for Absence

One Commissioner tendered their apologies: Mrs Poston.

Commissioners' Declarations of Interest

As per the Register. Nothing further to declare. It was noted that a file is available with details, upon request.

Minutes of the Annual General Meeting held on 8 June 2018

The contents of the Minutes of the Annual General Meeting held on 8 June 2018 were noted.

The Chairman at this juncture informed those present that the recent tribunal case regarding Mr Butcher would not be addressed within the Chief Executive's report, and that any questions concerning the issue would be taken at the end.

Presentation of the Annual Report and Accounts for the year ending 31 December 2018

The Chairman introduced the presentation of the accounts for the year ending 31 December 2018, which was given by the Chief Executive, Mr Adams.

As well as providing information on income and expenditure the Chief Executive's presentation focused on areas including:

- National and local legislation
- Priorities and risk factors
- The breakwater project to include a look at climate change and its potential impact
- Yarmouth's flood defences
- The Pier restoration project
- Pension planning
- Brexit - its impact and control measures
- Fire - its impact should it occur, control measures and the business continuity strategy
- Details of the harbour's cash reserve strategy – highlighting for stakeholders where monies have been allocated
- The introduction in 2018 of free taxis and harbour tenders for annual mooring holders
- Feedback received from our customers

The Chairman reiterated her thanks to the Chief Executive and harbour staff for their continued commitment, effort and time in ensuring the harbour continues to thrive and grow.

Questions submitted in writing

The Chairman informed those present that one set of twenty questions regarding the case of former Deputy Harbour Master, Mr Butcher were submitted in writing. It was explained that these questions were responded to in writing and a meeting between the Chief Executive and those asking the questions has taken place.

The author of the written questions first thanked the Chief Executive for his time, adding they felt that they now had a better understanding of the process and asked for confirmation that all Commissioners had received and read the full set of questions, to which the Chairman confirmed that they had.

The Chairman informed that a remedy hearing has been scheduled for August 2019. In addition, she explained that the harbour will be appealing a potential inaccuracy in the findings.

Questions taken from the floor

A member of the audience requested that the Chief Executive support Yarmouth Primary School by responding to the consultation launched by the IOW Council to re-locate Yarmouth School to the All Saints site in Freshwater should it be decided that it will close.

The Chief Executive confirmed he would pledge his support in the matter.

TA

A member of the audience reported that the gate on the pontoon stays locked when the power fails, when in fact it should for safety reasons fail to lock.

The Chief Executive thanked the audience member for bringing this to his attention and confirmed that it would be looked at by the Deputy Harbour Master as a matter of urgency.

SN

A member of the audience requested that bins are placed on the quayside to prevent littering.

The Chief Executive explained that bins have been considered, however there are concerns that having additional bins will create further issues with the already prevalent wasps in the Summer. He explained that there are 4 bins in the harbour that our Ferry Terminal operatives empty regularly and they also litter pick the area.

A member of the audience asked about the proposed works to the River Yar bridge.

The Chief Executive replied that he is liaising with Island Roads about the project to ensure appropriate planning and timescales for all stakeholders affected.

A member of the audience commented that there is an increasing number of larger boats in the harbour that he feels look out of place, and asked if there is a maximum size of vessel that is permitted into the harbour.

The Chief Executive replied that the Deputy Harbour Master considers the size of each vessel when offering a mooring whether as a long-term visitor or annual mooring holder, to try and find a balance and keep room for manoeuvrability. He also pointed out that Open Port Duty dictates that vessels can only be turned away from the harbour on safety grounds.

Audience member Mrs Mence expressed her gratitude for all the work on the pier project, and described it as exciting and innovative.

It was noted that since refurbishment to the Royal Solent Yacht Club, the outside noise from the bar area made it almost impossible for those sitting close to the doors to hear latter parts of the meeting as noise levels increased. It was agreed that the venue would no longer be suitable for future AGM's.

There being no further business the Chairman thanked members of the public for attending, and declared the meeting closed at 19:11 hours.