

The Yarmouth (Isle of Wight) Harbour Commissioners

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ANNUAL MOORING WAITING LIST APPLICATION FORM 2024

MOORING LICENCE ELIGIBILITY AND MOORINGS ALLOCATION POLICY

1. The definitions used in this mooring licence allocation policy are those set out in our terms of business for annual mooring licences (see Appendix A).
2. Mooring licences are subject to availability and will be allocated in accordance with this policy.
3. **ELIGIBILITY CRITERIA**
 - 3.1 To be eligible for the grant of a mooring licence you must be:
 - 3.1.1 In the case of an individual (or individuals in the case of Joint Family Licensees):
 - a. Aged over 18;
 - b. The sole or a joint owner of the Vessel, with possession and control of the Vessel;
 - c. Resident on the Isle of Wight;
 - 3.1.2 In the case of a Commercial Licence Customer:
 - a. a sole trader, partnership or limited company with ownership of the Vessel;
 - b. the Vessel is used for the purpose of a business or trade (which in all respects complies with the Harbour Rules) which is carried on in or from the Harbour for at least 183 days each calendar year (which, in the case of fishing businesses, excludes any period during which the type of fishing with which the business is engaged is prohibited by UK law);
 - c. the Vessel has met the MCA/UK Gov operational standards for small vessels and holds the correct vessel certification and complies with any other legal requirements connected with your business or trade;
 - d. in the case of a fishing vessel that has been authorised by us to operate commercially, a valid fishing licence granted by the Marine Management Organisation for the Vessel and a valid certificate of registry for the Vessel from the UK Ship Register;
 - e. in the case of any other Vessel that has been authorised by us to operate commercially, a valid certificate for the Vessel issued by a certifying authority under the Maritime and Coastguard Agency Small Commercial Vessels Code of Practice; and,
 - 3.2 the Vessel is insured with a reputable insurer, you are a named insured and the insurance covers the Vessel for recovery and removal from the Harbour in the event of sinking and carries a minimum of £3000,000 in respect of public liability and third party cover.
4. **APPLICATIONS AND WAITING LIST**
 - 4.1 We operate a waiting list system for moorings within the Harbour.
 - 4.2 To apply for a mooring you must fully complete the Application Form (below), provide all documents requested therein and pay the application fee, following which, provided you meet the Eligibility Criteria, you will be added to the waiting list.
 - 4.3 An annual fee is payable on application and each December thereafter to remain on the waiting list.
 - 4.4 If you are the parent, spouse, civil partner, co-habiting partner or child of a mooring licence holder who is recently deceased and you have inherited their Vessel, provided that you otherwise meet the Eligibility Criteria, and you complete the Application Form, provide the documents requested therein and pay the application fee within 60 days of the date of the death of the former Licensee, we will consider that application in priority to any persons on the waiting list. If a licence is granted the offer and terms of such a Licence will be in accordance with our usual licensing practice at the relevant time, but, if granted, the Licence will be backdated to the date of the death of the previous Licensee.

- 4.5 No new names or shared ownership can be added to a licensed vessel that has grandfather rights on any tariff.
- 4.6 Upon the death of a licensee with grandfather rights, the tariff will revert to a standard tariff should a family member (as defined in paragraph 4.4) wish to apply for a license.
5. **ALLOCATIONS**
- 5.1 Priority will be given to applications made under paragraph 4.4. Otherwise, when a mooring becomes, or is due to become, available in the Harbour, we will allocate it to the person on the waiting list who has been waiting the longest, provided that their Vessel appears suitable for the mooring.
- 5.2 We will send an offer of a mooring to the email address you have provided us. If we do not receive your acceptance of the mooring within 7 days (unless otherwise stated), we will send an offer of a mooring to the next person on the waiting list, and so on, until an offer is accepted.
- 5.3 If a person to whom we have made an offer of a mooring seeks to accept it outside of the 7-day period, we will grant the Licence to that person if any other person to whom we have made an offer does not reply within the 7 day period specified in their offer.

APPLICANT DETAILS

Name of Applicant(s) in full:	
Address (on the Isle of Wight) of Applicant <i>(in full with post code):</i>	
Correspondence Address <i>(if different from above):</i>	
Home Telephone No:	
Business Telephone No:	
Mobile Telephone No:	
E-mail address(es):	
Are you applying for a Commercial Annual Mooring Licence? (As defined paragraph 3.1.2)	YES <input type="checkbox"/> <i>(please complete next section)</i> NO <input type="checkbox"/> <i>(please move on to 'details of boat')</i>

COMMERCIAL LICENCE

Trading Status:	<input type="checkbox"/> A Sole Trader (over the age of 18 yrs)	<input type="checkbox"/> A Partnership	<input type="checkbox"/> A Limited Company
Business Name / Partnership Name / Limited Company Name (if applicable):			
Registered Number of Company (if applicable):			
Description of business or trade:			
Business Address <i>(if different from above):</i>			
<i>Full Names and Personal Addresses of each partner/ shareholder/director must be supplied as part of your application. Please request a supplementary form from the Administration Manager if required.</i>			

DETAILS OF BOAT

I am providing details of an Existing Boat or Proposed Boat (*PLEASE indicate by ticking one option*)

EXISTING BOAT – already purchased

PROPOSED BOAT – to be purchased

Boat Name

Length (Overall) – metres

Beam - metres

Draught - metres

Displacement

Manufacturer

Keel

Construction

Colour

Vessel Type (*ie motor boat/sailing yacht etc*)

Port of Registration

Call Sign

TYPE OF MOORING PREFERRED

(Please indicate all types of mooring you would be willing to accept (in order of preference), and add any notes that will help with allocating you a berth):

Mooring Type/Location	2024 prices Per metre/per year inc VAT	Please indicate order of preference, ie 1 st , 2 nd , 3 rd etc
Harbour Walk Ashore (finger berths) (includes electricity/water) <i>Please note: these berths are charged at minimum finger berth length</i>	£484.50	
Sandhard Pontoon West (maximum length of vessels on this pontoon is 7m, with a maximum draft below 1m)	£84.50	
Sandhard Pontoon East (maximum length of vessels on this pontoon is 7m)	£123.00	
Harbour Non-Walk Ashore (Orange Pontoon) (rafted)	£94.50	
River Walk Ashore (pontoon) (maximum length of vessels on this pontoon is 6.4m) (Bow/Stern to)	£177.00	
River Walk Ashore	£484.50	
River Non-Walk Ashore (South River pontoon)	£123.00	
River Non-Walk Ashore (River Basin pontoon)	£123.00	
River (piles) (rafted – two per berth)	£117.50	

OTHER INFORMATION

Any other information you consider may be useful with regards to any future allocation of a mooring:

Please return the completed/signed/dated application form to the Harbour Office, together with the following:

- Registration fee (£45.00)
- Copy of current Council Tax Bill or other Utility Bill (dated within 3 months)

I/We (either as an individual or as a Sole Trader/Partnership/Limited Company), declare that the information given in this Application Form is true and accurate in all respects.

I/We have read and accept the Licence Terms for Annual Moorings (Appendix A) in the form of the version supplied to me and I/we agree to be bound by its provisions.

Signed:	
Print Name(s):	
Dated:	

Form applicable from: 1 January 2024/Version 1

For office use only:

Date processed:	_____	Owner ref number:	_____
Processed by:	_____	Position on waiting list:	_____
Receipt number <i>(issued for cash payments only):</i>	_____		

Once processed the original application form is retained on file

Appendix A

Terms and Conditions for annual mooring licences

These terms and conditions might have changed since you last reviewed them. Your use of a mooring and/or payment of your invoice amounts to acceptance of these terms and conditions.

1. DEFINITIONS

Authorised Use	Your personal leisure use only, unless commercial use has been specifically authorised by us
Allocated Mooring	The mooring or berth allocated to you by us from time to time
Commercial Quays	The West Quay and the South Quay.
Eligibility Criteria	The eligibility criteria set out in our Mooring Licence Eligibility and Moorings Allocation Policy as amended from time to time, which is available from our website or in hard copy upon request
Harbour	The area of the Inner Harbour and the Outer Harbour over which we exercise our jurisdiction as defined by the Yarmouth (Isle of Wight) Harbour Revision Orders 1971-2011, and as may be amended by subsequent enactments from time to time.
Harbour Master	Any person appointed as such by us, and their deputies and assistants, and any other person or employee we authorise for the time being to act, either generally or for a specific purpose, in the capacity of Harbour Master.
Harbour Dues	The harbour dues levied by us, which forms part of the Mooring Charge.
Harbour Rules	All General Directions, Special Directions, Byelaws, terms and conditions and other rules and regulations of the Harbour as are in force from time to time.
Joint Family Licensee	means each person in a married couple, civil partnership or co-habiting couple, in each case living at the same address, and each of whom is named on the Licence.
Licence	Any mooring or berthing Licence granted to you by us.
Licence Information	The information you give us in the waiting list application form.
Mooring Charge	The licence fee set by us as published on our website from time to time, part of which will be comprised of Harbour Dues.
Licence Period	The period for which a mooring or berthing Licence has been granted to you as specified in your invoice or offer letter.
Services us, we, our	Mooring or berthing services Yarmouth Harbour Commissioners as constituted from time to time (and its employees, servants and / or agents as the context requires).
you	The person to whom the Mooring Licence is issued, including, where applicable, both Joint Family Licensees or all partners in the case of a partnership, on a joint and several basis.
Vessel	The vessel in respect of which the Mooring Licence is issued.
Visitor Rates	The visitor rates set by Us as published on our website from time to time.
Walk-Ashore Mooring	A mooring from which those using the mooring can walk to a quay or the shore, and "Non-Walk-Ashore Mooring" shall be construed accordingly.

2. USE OF THE ALLOCATED MOORING

- 2.1** Suitability of the Allocated Mooring: By accepting the Licence, you confirm that you are satisfied that the Allocated Mooring is suitable for the Vessel. No representation, warranty or assurance is given by us as to the suitability of the Allocated Mooring for the Vessel nor as to the adequacy or sufficiency of the depth of water at, or at the approaches to, the Allocated Mooring.
- 2.2** Use of the Allocated Mooring: Subject to these terms and conditions and payment of the Mooring Charge (which is payable for the whole of the Licence Period whether or not you use the Allocated Mooring), you are permitted to moor the Vessel at the Allocated Mooring in connection with the Authorised Use of the Vessel for the Licence Period, in common with us and all others authorised by us, including those authorised to share the Allocated Mooring (for example, by rafting) (so far as is not inconsistent with your rights to use the Allocated Mooring for the Authorised Use). We retain control, possession and management of the Allocated Mooring and you have no right to exclude us from the Allocated Mooring.
- 2.3** Other moorings: The Licence does not entitle you to the exclusive use of any particular mooring. If you use a mooring other than the Allocated Mooring, you will be liable to pay our Visitor Rates together with any VAT that may be chargeable for use of the other mooring.
- 2.4** Electric hook up: You may make reasonable use of electricity using the facilities provided to trickle charge the batteries powering the Vessel's operating systems. If, in our sole opinion, use of electricity exceeds reasonable use, we reserve the right to charge you for electricity. You may not use the facilities to charge other batteries (for example, electric scooters / vehicles).
- 2.5** No assignment: The Licence is not assignable without our consent (including without limitation following your death, a change in ownership of the Vessel, a change in the partnership in the case of vessels owned by a partnership or the shareholding in the case of vessels owned by a company).
- 2.6** No sub-letting: You must not transfer or sub-let the Allocated Mooring or permit the use of the Allocated Mooring by any other person or vessel. If you do so:

2.6.1 you will be deemed to have terminated the Licence from the date you transferred or sub-let the Allocated Mooring or permitted its use by another vessel; and

2.6.2 you will be liable to pay to us a sum equal to mooring charges at our Visitor Rates for the duration of the period of sub-letting or use by another person or vessel.

2.7 Vessel relocation: We may at any time relocate, move, re-berth and/or re-moor the Vessel or any tender and if practicable, we will give reasonable notice of the relocation. We may at any time require you to relocate, move, re-berth and/or re-moor the Vessel on no less than 7 days' notice, in default of which we may move the Vessel at your sole risk and expense, and you will be liable for our costs or those of third parties in doing so. Where the Vessel is moved or we require the Vessel to be moved in the case of an emergency, for reasons of safety or security, to prevent or abate a nuisance or for or in connection with any works which may include, for example, maintenance or improvement works or dredging operations, we are not obliged to provide a "like for like" mooring and the temporary mooring need not be comparable to the Allocated Mooring. In such circumstances no refund is payable.

2.8 Absence: You are not entitled to a refund of the Mooring Charge or part thereof for any period for which the Allocated Mooring is unoccupied. We reserve the right to make use of the Allocated Mooring during any period of absence by you without payment or discount.

3. CONSUMERS

Your attention is particularly drawn to paragraph 2.3 (Other moorings), paragraph 5 (Our responsibility for loss or damage suffered by you), paragraph 6.3 (Default), paragraph 7 (Your obligations), paragraph 11 (Changes in circumstances / eligibility criteria / Vessel), paragraph 12.4 (Termination by us), paragraph 12.5 (Removal of Vessel on termination), paragraph 13.1 (Contractual lien) and paragraph 13.5 (Poor condition of Vessel, etc).

4. COMMERCIAL LICENCE HOLDERS

4.1 The rights for commercial licence holders differ from consumers. You are a commercial licence holder if your use of the Allocated Mooring is wholly or mainly in connection with your trade, business, craft or profession, even if you are an individual. This paragraph applies to commercial licence holders only.

4.2 These terms constitute the entire agreement between you and us. You acknowledge that you have not relied on any statement, promise, representation, assurance or warranty made or given by us or on our behalf which is not set out in these documents and that you have no claim for innocent or negligent misrepresentation or negligent misstatement based on any statement in these terms and conditions.

4.3 Notwithstanding anything in paragraph 5 (Our responsibility for loss or damage suffered by you):

4.3.1 we shall not be liable to you, whether in contract, tort (including negligence), breach of statutory duty, or otherwise, for any loss of profit, loss of sales or business, loss of agreements or contracts, loss of anticipated savings, loss of or damage to goodwill or any indirect or consequential loss whatsoever arising under or in connection with the Licence; and

4.3.2 our total liability to you for all other losses arising under or in connection with any contract between us, whether in contract, tort (including negligence), breach of statutory duty, or otherwise, shall be limited to £1,000,000.

4.3.3 the terms implied by sections 13 and 14 of the Supply of Goods and Services Act 1982 are excluded.

5. OUR RESPONSIBILITY FOR LOSS OR DAMAGE SUFFERED BY YOU

5.1 Our responsibility: Save as set out in paragraph 4 (Commercial licence holders), we are responsible to you for foreseeable loss and damage caused by us. If we fail to comply with these terms, we are responsible for loss or damage you suffer that is a foreseeable result of our breaking the terms of the Licence or our failing to use reasonable care and skill, but we are not responsible for any loss or damage that is not foreseeable. Loss or damage is foreseeable if either it is obvious that it will happen or if, at the time the contract was made, both we and you knew it might happen. We do not exclude or limit our liability to you where it would be unlawful to do so.

5.2 Exclusion for business losses: We are not liable for business losses. Unless you are a commercial licence holder, the services are provided to you for your own leisure purposes and private use only. If you use the Allocated Mooring for any commercial, business or re-sale purpose (whether you are a commercial licence holder or not) we will have no liability to you for any loss of profit, loss of business, business interruption, or loss of business opportunity.

6. CHARGES AND PAYMENT

6.1 Charges: Mooring charges are published on our website and are based on the LOA (length overall) of the Vessel including any overhangs from (but not limited to) dinghies in davits, bowsprits, pulpits, bathing platforms, anchors, engines and auto steering. You are responsible for accurately declaring the LOA of your vessel. If your declaration is subsequently found to be incorrect, you will pay the revised fee based on the correct LOA for the duration of the Licence Period.

6.2 Payment: You shall pay:

6.2.1 the Mooring Charge together with such VAT as may be chargeable, in full, before the start of the Licence Period.

6.2.2 any other fees payable under these terms without any deduction together with such VAT as may be chargeable within 30 days of the date of our invoice.

6.2.3 interest on the Mooring Charge or other payments at the rate of 4% per annum above the official bank rate of the Bank of England from time to time, or at 4% per annum for any period for which that rate falls below 0%, calculated on a daily basis from the due date until payment if you fail to pay the Mooring Charge or any other payments due under the Licence within 30 days of the invoice (whether formally demanded or not).

- 6.3** Default: Without prejudice to our entitlement to terminate the Licence for non-payment, if any payment remains outstanding 7 days after we give notice to you reminding you that payment is due we may:
- 6.3.1** prevent the Vessel from leaving the Harbour, and we shall be entitled to retain possession and control of the Vessel until such time as all sums payable to us by you are paid in full.
- 6.3.2** at your risk, move the Vessel from any part of the Harbour and secure it elsewhere, whether on a different mooring, ashore or to a place outside of the Harbour and Harbour premises, and charge and recover from you as a debt any costs arising out of such removal and storage (including but not limited to third party costs and alternative mooring fees at our Visitor Rates).
- 6.3.3** charge an administration fee for our time in raising issues of non-payment with you or any other breach of the terms of the Licence, and you will be liable to pay any expenses incurred by us (including legal costs) in recovering any sums due to us.

7. YOUR OBLIGATIONS

- 7.1** You must ensure that at all times the Vessel (and any tender if eligible):
- 7.1.1** and its/their equipment is well maintained and kept in a safe, sound, well presented, seaworthy, watertight and clean condition and that the Vessel's electrical systems and equipment (including the shore power cable) are of proper manufacture, professionally inspected and compliant with current industry standards. The Harbour Master' may, at his sole discretion, determine that that a vessel / tender or their equipment does not comply with this paragraph and his decision shall be final and binding.
- 7.1.2** is/are in a suitable condition to be handled, moved or otherwise dealt with by us and our subcontractors and our or their equipment.
- 7.1.3** and its/their equipment is kept in such condition that it/they or no part of them is/are (or likely to become): dangerous or in disrepair; rotten, infested, verminous or subject to fungal attack; neglected or abandoned; a risk to the safety of persons; a risk or hazard to property, goods, other vessels or to the environment or to navigation within the Harbour; injurious to the amenity of the Harbour or to the reasonable enjoyment of the Harbour by other Harbour users.
- 7.1.4** is clearly marked with its name.
- 7.1.5** is insured with a reputable insurer, that you are a named insured and that the insurance covers the Vessel for recovery and removal from the Harbour in the event of sinking or damage by fire and carries a minimum of £3,000,000 in respect of public liability and third party cover.
- 7.1.6** has and uses mooring equipment which is suitable for the Vessel and maintained and in good condition (including fendering and mooring lines).
- 7.2** You must:
- 7.2.1** comply with all relevant national and local legislation, general and special directions, the Harbour Rules and lawful requests made by us.
- 7.2.2** promptly notify us of any changes to your contact details.
- 7.2.3** provide within 7 days of our request, any documents we may reasonably require from time to time in connection with the Licence, evidence of compliance with the Eligibility Criteria, the Vessel and any tender and insurance.
- 7.2.4** ensure that all equipment, halyards and other rigging are secured so as not to cause danger, obstruction, nuisance or annoyance to us or to other Harbour users.
- 7.2.5** take reasonable precautions to ensure that no person or vessel using the Harbour suffers loss or damage or is placed in jeopardy by any action or failure to act by you, whether through the use of the Allocated Mooring by you or by any master of the Vessel, or any of your crew members, agents, guests and/or invitees.
- 7.2.6** ensure that all persons using or visiting the Vessel comply with these terms and the Harbour Rules.
- 7.2.7** inform the Harbour office in writing (including email) if you have authorised another person to use the Vessel.
- 7.2.8** inform the Harbour office if the Allocated Mooring is to be unoccupied for more than 24 hours and of the expected date of return and we will endeavour to make the Allocated Mooring available from midday on the expected date of return.
- 7.2.9** protect any exposed propeller on any outboard engines (whether on the Vessel or any tender).
- 7.2.10** carry out any maintenance, repairs or other work to the Vessel in compliance with the Harbour Rules and any other relevant laws and regulations.
- 7.3** You must not:
- 7.3.1** permit the use of the Allocated Mooring by any other person or Vessel.
- 7.3.2** use any mooring or berth other than the Allocated Mooring, unless instructed by us.
- 7.3.3** refuel the Vessel in the Harbour other than at the authorised fuelling station or by other means which have been authorised in writing by us. You must comply fully with the terms and conditions of any such authorisation. Throughout refuelling, all naked lights must be extinguished, engines must be stopped, smoking is prohibited and mobile phones and other mobile communication devices must be switched off.
- 7.3.4** cause any noise, nuisance or annoyance to other Harbour users, whether as a result of noise, light or fumes from engines or generators, music or other equipment or machinery or otherwise.
- 7.3.5** run the engines or any noisy generators or pumping gear of the Vessel between the hours of 2200 and 0700 while moored in the Harbour (except for running engines for the purpose of mooring or departing from a mooring or assisting others to moor or depart from a mooring, or in the case of fishing Vessels, the use of pumping gear in connection with holding tanks on board the Vessel for the purposes of keeping wet fish or shellfish fresh or alive).

7.3.6 carry out any maintenance or repair work at the Allocated Mooring if that work will or might cause danger, obstruction, nuisance or annoyance to other Harbour users, or interfere with our activities.

7.3.7 behave in such a manner or act in such a way that causes, or is reasonably likely to cause any danger, obstruction, nuisance or annoyance to us, to any other users of the Harbour or to any other person residing in the vicinity of the Harbour.

7.3.8 permit persons to stay overnight on the Vessel in exchange for payment or other consideration.

7.3.9 use the Vessel for any residential purpose. The Vessel is deemed to be used for residential purpose if you (or anyone else using the Vessel) stays on board the Vessel for a total of more than 28 days (excluding weekends and public holidays) in a calendar year (which need not be consecutive days), or uses the Harbour Office as a mailing address. Unless we request otherwise, you may stay overnight on the Vessel prior to a proposed early morning departure from the Harbour or in the event of a late arrival and may stay or authorise persons to stay overnight on the Vessel whilst carrying out maintenance or repairs to the Vessel.

8. OUTBOARD ENGINES, TENDERS AND HARBOUR TAXI

8.1 Non-walk ashore mooring licences pre-31 December 2018: If you have continuously held a licence for a non-walk ashore mooring since 31 December 2018, and we have supplied you with a tender identification disc (which you must display clearly on the tender), you may keep one tender in connection with your use of the Vessel (not exceeding 3 metres in length, excluding any outboard) in the spaces allocated for tenders within the Harbour, or, for periods not exceeding 24 hours while the Vessel is absent, at the mooring. You must provide us with details of the tender (and such information regarding the tender as we may request) in writing and provide updated details if you change your tender.

8.2 Non-walk ashore mooring licences from 1 January 2019: If you became a non-walk ashore mooring licence holder on or after 1 January 2019 and we have supplied you with a tender rack sticker (which you must display on the inside of the tender's transom), you may, subject to availability and our authorisation, keep one tender (not exceeding 3 metres in length, excluding any outboard) ashore in one of the allocated tender racks supplied by us, or, for periods not exceeding 24 hours while the Vessel is absent, at the mooring. You may, subject to availability, in connection with the use of your Vessel, use one of the tenders provided by us which are kept afloat on the tender pontoons and oars for use with these tenders must be obtained from, and signed for at, the Harbour office.

8.3 Tenders kept in the Harbour: When a tender is kept in the Harbour in accordance with these terms, you must either remove the outboard engine from the tender or (i) if the tender is left at any of the dinghy pontoons or other allocated tender mooring places within the Harbour, leave the outboard engine in the lowered position, or (ii) leave the outboard engine in a raised position with a suitable covering over the protruding end of the outboard motor so as to prevent damage to adjacent craft or other Harbour users or injury to individuals. You must not chain the tender to any pontoon, emergency ladder or other equipment or facility within the Harbour and must not obstruct any other mooring or berth.

8.4 Walk-ashore mooring licences: If you hold a licence for a walk-ashore mooring you may not keep any tender in the Harbour.

8.5 Tenders: Any tender must be marked with the name of the Vessel in respect of which this licence is granted.

8.6 Harbour taxi: If your licence is in respect of a non-walk ashore mooring, for the purpose of access to and from your Vessel, you may have reasonable use of the harbour taxi free of charge during its operating hours, subject to availability and at the discretion of the harbour taxi operative.

9. LOADING AND UNLOADING

9.1 This paragraph applies to the use of the Commercial Quays by Commercial Licence Holders and others who may wish to use these facilities from time to time.

9.2 You must obtain prior approval before using the Commercial Quays, by using VHF Channel 68.

9.3 Commercial licence holders: Subject to paragraph 10.2, you may use such places along the Commercial Quays as we may from time to time specify for the purpose of loading or landing goods, catch, equipment and crew in connection with your business or trade and you must remove the Vessel from the Commercial Quays as soon as practicable once loading or unloading is completed.

9.4 You must not:

9.4.1 without our specific authorisation, leave on any pontoon decks, jetties or quays or elsewhere in the Harbour or on our property: any ropes, personal belongings, equipment, gear or other thing whatsoever except whilst you are transporting it to and from the Vessel and the Harbour.

9.4.2 without our specific authorisation, leave or store ashore on our property any items, equipment, fishing gear or personal effects (other than fishing equipment belonging to commercial fishermen, which, subject to available space, may be left in the Fisherman's Compound).

9.4.3 Leave any rubbish on West Quay.

9.4.4 Leave any unattended fishing gear or equipment on West Quay.

9.5 You must:

9.5.1 Comply with any directions given by the Harbour Master as regards the length of time that the Vessel may remain moored alongside the Commercial Quays.

9.5.2 Promptly pay any relevant harbour / landing dues in respect of commercial use of the West Quay.

9.5.3 If authorised by us to temporarily store any ropes, personal belongings, equipment, gear or other thing on the West Quay or elsewhere within the Harbour, you must store the same neatly and ensure that the items do not impede safe use or access to the working quayside by others.

- 9.6 We may remove and / or dispose of any equipment or other items or paraphernalia left on the West Quay or elsewhere in the Harbour without notice or warning.
- 9.7 In the event of non-compliance with this paragraph 10, we may prohibit you from using the quay facilities.
- 10. CHANGES IN CIRCUMSTANCES / ELIGIBILITY CRITERIA / VESSEL**
- 10.1 Eligibility Criteria: You must notify us in advance of any change of circumstances (or if this is not possible, as soon as reasonably practicable thereafter) which means you cease to satisfy the Eligibility Criteria. If you cease to satisfy the Eligibility Criteria, we may terminate this Licence by giving you 30 days' notice provided you notify us in advance of any relevant change which changes your eligibility.
- 10.2 Change of vessel: In the event that you change your vessel you must notify us in advance. If, in the sole opinion of the Harbour Master, the Allocated Mooring is not suitable for the new vessel we may offer you an alternative mooring (subject to availability). If you decline this alternative mooring or if we do not offer you an alternative mooring, the Licence will terminate from the date on which you transfer ownership of the Vessel and you may join our waiting list for an alternative mooring.
- 10.3 Change of ownership or control: You must inform us of any changes in the ownership of the Vessel, including as between the licensees, (e.g. as part of a divorce settlement, on the death of one of the joint licensees, a change in the number or identity of partners in the case of a partnership or shareholding in the case of a company). The remaining licensee(s) will become the licensee(s) provided they meet the Eligibility Criteria. In the case of a Company, you must inform us in the event of a change of the ownership or control of the company and provide such information regarding the change and / or shareholding and / or directors as we may reasonably request within any reasonable timescale we may specify.
- 10.4 Visitor Rates: If you fail to inform us of any changes in accordance with paragraphs 11.1 – 11.3 you will be liable to pay mooring fees at our Visitor Rates as published from time to time from the date of the change.
- 11. TERMINATION**
- 11.1 Termination date: Unless terminated earlier or extended in accordance with these terms, the Licence will automatically terminate at the end of the Licence Period or, if earlier, upon your death or on the date on which you cease to comply with the Eligibility Criteria.
- 11.2 In the event of your death: If the Licence terminates upon your death, we will, subject to payment of the published annual Licence Fee, allow the Vessel to remain on the Allocated Mooring for what we determine (at our sole discretion) to be a reasonable period of time to enable your estate to make arrangements for the Vessel.
- 11.3 Termination by you: You may terminate the Licence: (i) by giving at least 30 days' notice to us in writing or, (ii) immediately, by giving notice to us in writing if we cease or threaten to cease to carry on business, are unable to pay our debts, become insolvent or make or propose to make an arrangement with our creditors. No refund is payable unless you end this Licence by giving us notice under (i), in which case you will be entitled to a refund of 50% of the Mooring Charges paid by you in respect of the Allocated Mooring for what would have been the remaining period of the Licence from the date of termination, calculated on a pro rata basis, provided that you are not in breach of any of the terms of this Licence at the date of termination.
- 11.4 Termination by us: We may terminate the Licence and claim any sums due to us if:
- 11.4.1 you fail to pay in full any money owed to us by you, whether arising in connection with the Licence or otherwise, within of 7 days us notifying you that payment is due;
- 11.4.2 you breach any of these terms;
- 11.4.3 where the Licence is granted subject to conditions, you fail to satisfy or meet that condition;
- 11.4.4 any information given to us by you in connection with this Licence or any other Licence issued by us to you was false or ceases to be correct due to any change in circumstances;
- 11.4.5 the Vessel is sold; or
- 11.4.6 you, or either of you in the case of Joint Family Licensees or any one of you in the case of a partnership, cease or threaten to cease to carry on business or are unable to pay your debts, become insolvent or bankrupt or make, or propose to make, an arrangement with your creditors.
- 11.5 Removal of vessel on termination: You must vacate the Allocated Mooring and remove any tender from the Harbour before, or immediately upon termination of the Licence (however terminated). If you fail to remove the Vessel on or before termination of the licence (however terminated):
- 11.5.1 You will be liable to pay mooring fees at our Visitor Rates for the period between termination of the Licence (however terminated) and removal of the Vessel from the Allocated Mooring or any other location within the Harbour (whether the vessel is removed by you or by us).
- 11.5.2 We may at your sole risk and expense, move the Vessel from any part of the Harbour and secure it elsewhere, whether on a different mooring, or ashore or to a place outside of the Harbour and Harbour premises, and charge and recover from you as a debt, any costs arising out of such removal and storage (including but not limited to third party costs or mooring fees at our Visitor Rates).
- 11.6 Rights on termination: Termination of the mooring licence shall not affect the rights of either party in connection with any breach of any obligation under the Licence which existed at or before the date of termination.
- 12. Miscellaneous**
- 12.1 Contractual lien: If any payment owed by you to us is overdue, we may detain your Vessel and / or goods, equipment and cargo, and prevent the Vessel from leaving the harbour, and we shall be entitled to retain possession and control of the Vessel, goods, equipment and cargo until such time as all sums payable to us by you are paid in full. If the

Licence is terminated or expires whilst we are exercising this lien you will be liable to pay Visitor Rates for a Vessel of equivalent length on a similar type of mooring for each day between termination or expiry of the Licence and the latest of either the actual date of payment (or provision of security) by you and the removal of the Vessel and any tender from the Harbour. You shall at any time be entitled to remove the Vessel or other property upon providing proper security in a form acceptable to us, for example a letter of guarantee from a bank sufficient to cover the debt with interest and where the debt is contested, a reasonable sum in respect of our prospective legal costs.

- 12.2** Vessel keys: Any Vessel keys left at the Harbour Office are left at your own risk and we accept no responsibility or liability for any loss or damage to the Vessel's keys.
- 12.3** Changes to the services: We may change the services we provide (and you will not be entitled to any refund) to reflect changes in relevant laws and regulatory requirements which we anticipate may prevent your access to the services for any period affected. We may have to suspend the services to deal with an emergency or circumstances outside our control or carry out urgent or essential works or maintenance.
- 12.4** Inspection of Vessel: We may enter upon and inspect the Vessel (including the interior) on giving reasonable notice to you and you must cooperate with us to facilitate such inspection. We can inspect the Vessel without notice in the case of an emergency or if we have reasonable grounds to suspect a breach of these terms as they relate to the condition of the Vessel or risk to persons, property, the environment or the Harbour.
- 12.5** Poor condition of Vessel etc: In the event of breach of paragraph 7.1 or, if your Vessel, goods or equipment otherwise reasonably appears to us to be in disrepair, sinking, neglected, abandoned or poses a potential risk or hazard to safety, the environment or to navigation within the Harbour or to be injurious to the amenity of the Harbour or the reasonable enjoyment of the Harbour by other Harbour users (or if we have any reason whatsoever to suspect that is the case), we may give notice to you requiring you to take some or all of the following actions within a specified timescale:
- 12.5.1** remove, relocate, re-moor, re-berth or move the Vessel, goods or equipment;
- 12.5.2** carry out any repairs or works to the Vessel, goods or equipment or take any action we consider appropriate as specified in the notice.
- If we consider necessary (or if you fail to take the action required by a notice given in accordance with this paragraph 12.5 within the specified timescale), we may, without notice, take such action at your expense and risk (but we shall not be obliged to do so). In addition, we may:
- 12.5.3** remove, relocate, re-moor, re-berth, move, board, enter or carry out any work on the Vessel;
- 12.5.4** immediately remove to any place we consider fit and where necessary dispose of the Vessel, goods or equipment.
- If we take any action under this paragraph 12.5 we may charge you, and recover from you as a debt, the costs of doing so (where applicable, in accordance with our usual charges), including without limitation any costs of removal, disposal, sale or storage and repair or works and where applicable we may retain any proceeds of sale or part thereof to satisfy in full or in part these charges and any other payments due to us.
- 12.6** Salvage: If the Vessel shall, for any reason, sink within the Harbour, we may raise and salvage it and recover from you the proper charges, fees and expenses in respect thereof. If you arrange salvage, you must obtain our prior approval to the method and timing of such salvage.
- 12.7** Events outside our control: We are not responsible for circumstances, events or delays outside our control. If our provision of the Allocated Mooring is affected by an event or circumstances outside of our control then we will contact you as soon as possible to let you know and we will take steps to minimise the effect of the event or delay. Provided we do this we will not be liable for delays or effects caused by the event but if there is a risk of substantial delay to the start of the Licence Period you may contact us to end the Licence and receive a refund for any part of the Licence Period you have paid for during which the Allocated Mooring was not available to you due to circumstances outside of our control.
- 12.8** Statutory rights and powers: Nothing in these terms and conditions affects our powers or duties under any enactment or our entitlement to limit liability other than in accordance with these terms and conditions.
- 12.9** Notices: Any notice given under these terms and conditions shall be valid if given:
- 12.9.1** To you: in writing by hand or by pre-paid first-class post or other next working day delivery service at your registered office (if a company) or your principal place of business or your address or email address as stated in the Application Form or at any address and / or email address later notified to us or by affixing it to the Vessel in a prominent place.
- 12.9.2** To us: in writing by hand or by pre-paid first-class post or other next working day delivery service FAO The Administration Department, Yarmouth Harbour Commissioners, Harbour Office, Harbour Office, The Quay, Yarmouth, Isle of Wight, PO41 0NT or to the following email address: info@yarmouth-harbour.co.uk.
- If a notice complies with these criteria it shall be deemed to have been received:
- a. if delivered by hand, at the time the notice is left at the proper address as stated above; or
 - b. if sent by pre-paid first-class post or other next working day delivery service or emailing, at 9.00 am on the second working day after posting or sending by email; or
 - c. if affixed to the Vessel in a prominent place, at 9.00 am on the seventh day after being affixed to the Vessel.
- 12.10** Personal Data: How we use any personal data you give us is set out in our Privacy Policy which is available on our website at www.yarmouthharbour.co.uk/privacy-notice.
- 12.11** Third parties: This contract is between you and us. No other person shall have any rights to enforce any of its terms.

- 12.12** Amendments: We may revise these terms and conditions of use at any time. In this event we will notify you. If you do not agree with the changes, you may terminate the Licence and we will reimburse you for any unexpired part of the Licence Period.
- 12.13** Law and jurisdiction: The Licence and any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with it or its subject matter or formation shall be governed by and construed in accordance with the law of England. Each party irrevocably agrees that the courts of England and Wales shall have exclusive jurisdiction to settle any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with this licence or its subject matter or formation (save for proceedings for the arrest of a vessel which may be brought in any other jurisdiction).